

22

**SHAHEED BHAGAT SINGH
COLLEGE OF ENGINEERING & TECHNOLOGY
MOGA ROAD, FEROZEPUR - 152001 (PB.)**

3rd

**AGENDA
THIRD MEETING OF THE BOARD OF GOVERNORS**

**VENUE : Science Block
Shaheed Bhagat Singh
College of Engg. & Tech.
Moga Road, Ferozepur.**

Date : June 21, 1997

Time : 11.00 A.M.

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CONSTITUTION OF BOARD OF GOVERNORS, SHAHEED BHAGAT
SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY, FEROZEPUR.

1. Dr Upinderjit Kaur
Minister for Technical Education : CHAIRPERSON
& Social Security,
Punjab.
2. Mr. P.D.Vashisth, IAS
Principal Secretary to the Government of : EX-OFFICIO
Punjab, Deptt. of Technical Education & MEMBER
Industrial Training.
3. Secretary to the Government of : EX-OFFICIO
Punjab, Deptt. of Finance. MEMBER
4. Secretary to the Government of : EX-OFFICIO
Punjab, Deptt. of Science and MEMBER
Technology & Environment.
5. Mr. N.S. Kalsi, IAS
Director, Technical Education : EX-OFFICIO
& Industrial Training, Pb. MEMBER
6. Sh. Isher Singh, Ex MLA. : MEMBER
49, M.L.A., Hostel Pb.,
Chandigarh.
7. a) Nominee of the Ministry of : MEMBER
Human Resource Develop-
ment, New Delhi.
b) Nominee of the All India : MEMBER
Institutions.
8. a) Sh. M.S. Chahal, IAS, : MEMBER
Principal Secretary to the
Govt. of Punjab, 929, Sec 39-A
Chandigarh.
b) Sh. S.K. Bijlani : MEMBER
18, Sector - 2,
Chandigarh

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| 9. | The Vice Chancellor, Panjab University, Chandigarh, or his nominee. | EX-OFFICIO MEMBER |
| 10. | Mr. Anil Setia, Industrialist Mukatsar. | MEMBER |
| 11. | Mr. Sunil Munjal, MD, Hero Cycles, Ludhiana. | MEMBER |
| 12. | Major Jiwan Tiwari | MEMBER |
| 13. | Prof. H.K. Verma | MEMBER |
| 14. | Dr. R.B. Lal Bedi
O.S.D.,
Punjab Technical University,
P.O. R.E.C., Jalandhar. | MEMBER |
| 15. | Nominee of the University Grants Commission. | MEMBER |
| 16. | Mr.N.N.Khanna, IAS
Chairman, Punjab State Board of Technical Education and Industrial Training, Pb. | EX-OFFICIO MEMBER |
| 17. | Dr. R.P.Gakkhar
Professor in Mechanical Engg.
SBSCET, Ferozepur | MEMBER |
| 18. | Dr. Lalit Sharma
Lecturer in Applied Chemistry
SBSCET, Ferozepur | MEMBER |
| 19. | Prof. R.C.Bahl
Principal
SBSCET, Ferozepur. | EX-OFFICIO MEMBER-SECRETARY |

ITEM NO. 3.1 Confirmation of the proceedings of the second meeting of the Board of Governors.

The proceedings of the second meeting of the Board of Governors held on 24.9.96 were circulated to its Chairperson and members for information and comments, if any, vide memo no. SBSCET/BOG/FZR/5007-5032 dt. 15.10.96 and are placed here as annexure- I on page 18 to 25.

No comments have been received . The proceedings are placed before the BOG for confirmation please.

ITEM NO.3.2 To report action taken on the decisions of the second meeting of the Board of Governors.

Item No. 2.1 Confirmation of the proceedings of first meeting of Board of Governors of Shaheed Bhagat Singh College of Engg. & Tech., Ferozepur.

Decision It was resolved to confirm the proceedings of the first meeting of Board of Governors SBSCET, Ferozepur held on June 9, 1994.

Action No action is called for.

Item No.2.2 To report action taken on the decision of the first meeting of the Board of Governors.

Decision The Board approved the actions taken on the decisions of the first meeting of Board of Governors.

Action No action is called for

Item no.2.3 Overall progress report of SBSCET, Ferozepur.

Decision A detailed report of the progress of the college was given by the Principal. The Board appreciated the overall progress made by the college during the last two years. The Board also took a note of the problem of funds for timely completion of various buildings and development works, equipments, machinery and other infrastructure. The Chairperson assured her help in getting additional funds of Rs. 329 lacs released at the earliest for the completion of priority buildings and other works to meet the requirements as prescribed by AICTE and Panjab University.

Action No Action is called for at the college level. Additional funds were not received during the year 1996-97.

Item No.2.4 Approval of the proceedings of the first and second meetings of the Finance Committee.

Decision It was opined by Mr.Chahal and Mr.Kalsi that the proceedings of the various committees constituted by the Board of Governors should be brought to

Board only for information and to place them on record and not for approval.
The proceedings are accordingly taken on record.

Action No action is called for.

Item No.2.5 Approval of proceedings of first and second meetings of the Equipment and Stores Purchase Committee.

Decision The proceedings of the first and second meetings of the Equipment and Stores Purchase Committee are taken on record.

Action No action is called for.

Item No.2.6 Approval of proceedings the first to eighth meetings of Buildings and Works Committee.

Decision The proceedings of the first to eighth meetings of Buildings & Works Committee are taken for record.

Action No action is called for.

Item No.2.7 To report the creation of posts and appointment of staff (teaching & other staff) against the same with the approval of the Chairperson, Board of Governors for ratification by Board of Governors.

Decision The Board ratified the approvals granted by the Chairperson, Board of Governors for the creation of posts and appointment of staff (teaching & other staff) against the same.

Action No action is called for.

Item No.2.8 Creation of additional posts at all level to manage the teaching and other activities of the College.

Decision The Board approved the creation of additional posts as per details of the agenda item.

Action Advertisements issued to recruit the staff (teaching & other staff) as per needs. Appointments made as per the procedure laid down in the college bye-laws.

ITEM NO.3.3 Overall progress report of Shaheed Bhagat Singh College of Engineering and Technology, Ferozepur.

Buildings and Development Works : -

The project report of the college was approved by the BOG in its first meeting held on 9.6.94.

The total outlay of funds for building and development work is Rs. 2422 lacs. The work for construction of buildings providing of services like sewerage, electricity, roads and water supply and creating of other infrastructure was entrusted to National Buildings Construction Corporation Ltd. (A Govt. of India Undertaking) on turn key basis and an agreement was signed on 29.6.94. The construction work of the college buildings was started on 17.9.96.

The college is spread over an area of 98.4 acres and is located on Moga road at a distance of 4 km. from Ferozepur.

A sum of Rs. 134.43 lacs has been paid so far towards cost of the land. Some landowners have since filed cases in the court for enhanced compensation.

The master layout plan for the college provides for a total plinth area of 58002 Sq.metres as per details below :

	(Area in Sq. Metres)
Instructional Complex	14052
Student's Hostels	18000
Staff Residences	18178
Students and Staff Amenities	3823
Administrative Complex	3949

A sum of Rs.1679.40 lacs has been spent on buildings and development works as on 31.3.97. Besides this there is a liability of Rs. 289.42 lacs against pending bills of January to March, 1997 submitted by the NBCC. The details of buildings and development works taken up and their status is given below in tabular form:

STATEMENT SHOWING DETAILS & STATUS OF BUILDINGS & DEVELOPMENT WORKS

Building	Plinth Area	(Amount in lacs)		Status	Remarks
		Estimated Cost	Expenditure Incurred		
<u>Instructional Complex:(14052 m²)</u>					
1. Workshops	(1608 m ²)	70.29	70.29	Completed	-
2. Science and Computer Science Block	(5250 m ²)	181.27	181.27	Completed	-
3. Mechanical and Production Block	(4878 m ²)	174.39	170.00	Completed	
4. Chemical Block	(5706 m ²)	203.00	80.00	30% Completed.	Slow Progress for want of funds.
5. Air conditioning & False Ceiling of Computer Centre		29.00	28.71	Completed	
<u>Students' Hostels (18000m²)</u>					
1. Boys Hostel Three Seater 270 capacity	(4590 m ²)	153.37	150.90	Completed	-
2. Boys Hostel Single Seater 214 capacity	(4552 m ²)	140.00	114.00	75% completed	Delayed for want of funds

3. Girls Hostel 120 capacity	(2120 m ²)	84.00	78.00	90% completed	Delayed for want of funds.
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Staff Residences (18178m²)

1. Staff Housing	(13616m ²)	486.78	475.00		Completion delayed for want of funds
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Total No. 121
Principal House - 1
P - 4+4, AP - 8+8, L - 12+12

400 sq.ft. - 36
600 Sq.ft. - 24
750 sq.ft. - 12

Campus Development Works:

1. External Sewerage		37.00	92% completed.	-
2. External Water Supply		72.17	90% completed.	-
3. Roads		69.92	80% completed.	Delayed for want of funds.
4. Compound Wall		20.48	Completed	
5. Power Distribution & Street Lighting		100.53	90% completed.	-

Works on administrative complex (3,949 m²) and amenities for students and staff (3,823m²) has not been taken up as yet.

In view of urgent requirements, prescribed by AICTE and P.U., work on one hostel for boys , shopping complex and library building has to be taken up immediately on priority basis. Work on chemical block is to be expedited so as to make at least 25 percent space available by July, 1997 to hold laboratory classes for second year students of chemical and materials engineering. For this purpose funds are urgently required.

Equipment, Machinery and Books:

A sum of Rs. 422.00 lacs is provided in the detailed project report of the college.

An expenditure of Rs. 136.04(including pending liability of Rs. 15 lacs) lacs has been incurred as on 31.3.97 for creating these facilities.

Following laboratories have been adequately equipped and are functional:-

- Physics Laboratory
- Chemistry Laboratory
- Fluid Mechanics Laboratory
- Applied Mechanics Laboratory
- Workshop (Machine Shop, Carpentry Shop, Fitting Shop, Sheet Metal Shop, Foundry & Forging Shop, Welding Shop and Electrical Shop)
- Computer Centre
- Thermodynamics Laboratory
- Drawing & Machine Drawing Laboratory
- Strength of Materials
- Theory of Machines
- Electrical Engineering
- Digital Laboratory
- Electronics Laboratory

Library:

A total of 4485 text books have been procured for the use of students and teachers. 50 journals/periodicals/magazines and 335 ISI codes/workshop manuals and eleven newspapers are being received in the reading room of the library.

Vehicles:

The college has one ambassdor car , one mini bus (33 seater). Chasis of one big TATA 1510 bus (52 seater) has been received. Jeep (Mohindra) is expected to be received any day.

Academic Programmes:

Admissions to three B.E.degree programmes namely Mechanical Engg., Production Engg. and Industrial Engineering were made through CET - 95 with an intake of 40 students in each. The first academic session was started on 21.8.95 on the College Campus using facilities for holding lecture classes, practicals and workshops. Living accommodation for students and staff was also made available on the campus.

Admissions to all the six B.E. degree programmes namely Mechanical Engg., Production Engg., Industrial Engg., Computer Sc. & Engg., Chemical Engg. and Materials Engg. were made through CET - 96 with an intake of 40 students in each. The academic session 1996-97 started on 1.8.96. Adequate facilities for students hostel (boys and girls), staff residences and for the holding of classes are being created on the campus as per needs.

AICTE approvals for the courses offered in the years 1995-96 and 1996-97 were duly obtained. Extension of approval of AICTE has been received for the courses for the year 1997-98.

Inspection team of Panjab University has also visited the college on 30.8.96 for affiliation of the additional three courses as above. Inadequate provision of funds & delayed release of instalments of grant-in-aid is posing a serious problem in meeting our time schedule targets resulting in delays in completion of buildings and procurement of equipment and machinery. This is resulting in adverse observations by AICTE and Panjab University.

During the year 1996-97 the college has started coaching classes to guide the candidates who are appearing in the CET-97 examination.

Staff Recruitment:

A total of 38 faculty members at all levels are in position as on date.

A total of 64 other staff members including technical and ministerial staff are in position as on date.

The details are placed as annexure - II on page 26 to 30 .

A total of 47 persons have been deployed on annual contract basis as security guards, malis and sweepers/scavengers to provide required services on the campus.

The delay in the release of budgeted funds is seriously affecting the progress of works on buildings and procurement of equipment and machinery for the laboratories.

The targed completion of civil and development works through NBCC by December, 1997 is certainly behind schedule and is going to result in escalation of the cost of the project by at least 20-25 percent.

ITEM NO.3.4 To report the proceedings of the third meeting of the Finance Committee.

Third meeting of the finance committee of SBSCET, Ferozpur was held on 8.4.97. The minutes of the said meeting were circulated to its members vide this office memo no.SBSCET/ FZR/425-431 Dated 28.4.97 for comments, if any. No comments have been received so far. The same are placed at annexure V on page 68 to 72.

The proceedings are placed before the BOG for information and record as per decision taken in the second meeting of BOG vide its agenda item no. 2.4.

✓ ITEM NO.3.5 The report the appointment of staff (teaching and other staff).

The posts, as provided in the detailed project report of the college, were approved by the BOG of the college in its second meeting held on September 24, 1996 vide item no. 2.7.

The appointments to approved teaching and other posts are made from time to time after following procedure laid down in the college bye-laws. The list of staff (teaching & other staff) is placed at annexure II on page no. 26 to 30.

The proceedings of selection committee are placed at annexure no. III & IV on page no. 31 to 67.

The appointment of staff and proceedings of selection committees are placed before the BOG for information & record please.

Item No.3.6 Confirmation of staff who successfully completed their probation period.

Rule 2.17(c) of college bye-laws is reproduced as under :

"On completion of period of probation or the extended period of probation as the case may be, the employee shall, if his work and conduct during the period of probation has been satisfactory, be confirmed in the post and shall continue to hold his post till the age of 60 years subject to the disciplinary rules of the college."

The details of the employees who have successfully completed their probation period is placed at annexure VI on page no. 73

The matter is placed before the BOG for approval please.

Item No.3.7 Grant of incentive increments to faculty members on their acquiring higher qualifications.

Dr Rakesh Dogra, Lecturer in Applied Physics and Mr. Sanjeev Kumar Ahuja, Lecturer in Chemical Engg. have represented for grant of incentive increments on acquiring higher qualifications i.e. Doctoral Degree/M.E. Degree. Their cases were dealt as per the Pb. Govt. notification placed at annexure VII on page no. 74 to 86. They were informed accordingly.

The said employees again represented alongwith photocopies of judgement awarded by Hon'ble Punjab & Haryana High Court. These are placed at annexure no. VIII on page no. 87 to 98.

According to the said judgement^{**}, the incentive increments shall also be granted to the employee who have improved their qualifications during the currency of their services. Once the law has been laid down it shall not be necessary for the teacher, equally situated to file separate writ petition for identical relief and it shall be enough for them to make representation to the concerned authority with the copy of judgement for appropriate relief.

The matter is placed before the BOG for consideration and decision regarding grant of incentive increments to the teaching staff according to the above referred judgement.

* Para No. 10 on Page No. 79 of

** on Page No. 97,

ITEM NO.3.8 Renewal of contract appointment of Prof.R.C.Bahl,
Principal, Shaheed Bhagat Singh College of Engineering &
Technology, Ferozepur.

Prof. R.C.Bahl was appointed to the post of Principal, SBSCET,
Ferozepur vide office memo no.2589 dated 22.6.94 copy placed
at annexure IX on page no. 99 to 100. He joined his duty on
11.8.94 copy placed at annexure X on page no. 101.

The very first condition of the offer of appointment made to
Prof.R.C.Bahl reads as follows:-

"The appointment will be on contract for a period of three years,
renewable on the decision and order of the Board of Governors,
uptil age limit prescribed by the Rules/Bye-Laws of the college".

As the term of appointment of Prof. Bahl is ending on 10.8.97,
the case of renewal of contract appointment was sent to Minister
TE & SS & Chairperson Board of Governors through DTE/IT &
PSTE/IT vide this office note no.678 dt.13.5.97 (copy placed at
annexure no.XI page no. 102.

A brief note giving details of progress/contributions made during
the current term of appointment of Prof. R.C.Bahl is appended
with annexure no.XII page no. 103 to 106.

The matter is placed before the BOG for consideration and
decision please.